



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

AGENDA

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
Tuesday, November 20, 2018 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL
FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
2. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

ADJOURNMENT

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

AGENDA

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
November 20, 2018 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee October 16, 2018
- b. Regular Board Meeting Minutes and warrants of October 16, 2018
- c. Special Board Meeting Minutes of October 29, 2018

2. Warrants – None

3. Awards of Contracts – None

UPDATES

1. Update: **San Gorgonio Pass Regional Water Alliance Update
(by Director Israel)**
2. Update: **Manager's Operations Report
(by General Manager Louie)**

NEW BUSINESS

1. Discussion/Action: Customer Concern: Diaz, Maumee Lane, Acct No. 488692D

OLD BUSINESS

1. Discussion: Interconnection between Morongo Tribal reservoir and Tank #2 and Providing or allowing electric power (Edison) to their production well and reservoir control panel
2. Discussion/Action: OSHA Certified Training for District Field Crew and Staff
3. Discussion: Sustainable Groundwater Management Act (SGMA) Update (by General Manager Louie)

PUBLIC COMMENTS

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GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

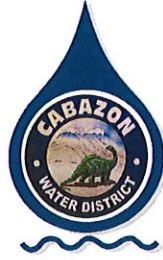
MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)
 - a. Finance & Audit Workshop – Tuesday – December 18, 2018, 5:00 pm
 - b. Regular Board Meeting – Tuesday – December 18, 2018, 6:00 pm
 - c. Personnel Committee – None
 - d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – January 2019

ADJOURNMENT

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Cabazon Water District
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FINANCE & AUDIT COMMITTEE MEETING

Minutes

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
Tuesday, October 16, 2018 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL

Director Wargo - Present
Director Israel - Present

Calvin Louie (General Manager) - Present
Juliana Salcido, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Absent

***Note: This meeting was recorded by the District -**

FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report

- Balance Sheet
- Profit and Loss Budget Comparison

Balance Sheet:

- The District's combined Cash with Chase and LAIF balance was \$789,897 at month end. The District's total liabilities were approximately \$1.139 million at month end.

Profit and Loss:

- Line 50 Engineering Services: YTD at 50% due to \$8.7K invoice from Krieger & Stewart for Conferences regarding Standby Charges & review of current meter list.
- Line 55 Electricity: YTD is at 38% due to increased office utility bills in the summer months. This is trending as expected given in the last fiscal year, July-September accounted for about 39% of electricity budget.
- Line 78 Accounting: YTD is at 42% due to timing of accounting expenses needed for preparation of the District's accounting records for the annual audit.
- Line 79 Legal Services: YTD is at 30% due to higher than anticipated legal services related to water related issues early in this fiscal year.
- Line 86 Other Fees/SWRCB: YTD is at 54% due to timing of Riverside County Assessment Fees. This \$2K annual fee was paid in August.
- Line 100 DHPO Interest: YTD is at 52% due to timing of when interest payments are made on the debt during the year.

As of September 30th, the fiscal year-to-date net income is \$3,797.

2. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

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ADJOURNMENT

Motion to adjourn at 17:11 hr. made by Director Wargo and 2nd by Director Israel.

*Note: No call was made.

Meeting adjourned at 17:11 hr. on Tuesday, October 16, 2018

Robert Lynk, Board Chair
Board of Directors
Cabazon Water District

Juliana Salcido, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

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Cabazon Water District
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REGULAR BOARD MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
October 16, 2018 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Maxine Israel - Present
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Juliana Salcido, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Present
Steve Anderson, Best Best & Krieger Law Firm - Absent
Ben Carney, Best Best & Krieger Law Firm - Present

Note: This meeting was recorded by the District -

CONSENT CALENDAR

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1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee September 18, 2018
- b. Regular Board Meeting Minutes and warrants of September 18, 2018

Motion to approve consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes and warrants approved by the committee September 18, 2018 (b.) Regular Board Meeting Minutes and warrants of September 18, 2018 made by Director Israel and 2nd by Director Wargo.

Director Sanderson - Aye

Director Israel - Aye

Director Wargo - Aye

Director Davis - Aye

Director Lynk - Abstain

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: **San Gorgonio Pass Regional Water Alliance Update
(by Director Israel)**

- Discussion concerning a plan to conserve water.
- Next meeting will not be until January 2019

2. Update: **Manager's Operations Report
(by General Manager Louie)**

- Updates on the Wells, Valves Improvement, and the Department of Water Resources (DWR) Prop 1.
- Update of the Jensen Canyon Fire 10/14/18
- Upgrades of LED spot lights on the service vehicles.
- Funding for the ruptured water pipeline between Mojave Dr. and Taos. 10/14/18
- Calvin presented the new contract for Stanley Security. Comments or Concerns were not expressed by the board.
- Johnathan Morris was introduced and welcomed by the board.

NEW BUSINESS

1. Discussion: Morongo Band of Mission Indians, John Covington, Water Department Manager – Reservation Services Administrator – Presentation of Inter-connection between tribal reservoir and Tank #2 (Millard Pass Rd.) and providing or allowing electric power (Edison) to their production well and reservoir control panel.
- John Covington provided a presentation on interconnection between tribal reservoir and the district's tank #2 to benefit the community.
 - Board requested that management obtain more information on the matter and to include it in next month's board meeting agenda

*Note: A quick recess was taken at 19:05 hr. and the meeting resumed at 19:15 hr.

*Note: The Board proceeded to Agenda Old Business:

- Item 2: Proposed Amendment of the District's Fiscal Year 2018-2019 Approved Budget

Before discussing Agenda New Business:

- Item 1: Customer Concern: Madden, Mission, Acct No. 3-14748TM

For this reason the layout of the minutes will appear different from the original Agenda

OLD BUSINESS

1. Discussion/Action: Proposed Amendment of the District's Fiscal Year 2018-2019 Approved Budget
- Cindy Byerrum reviewed the Proposed Amendment of the District's Fiscal Year 2018-2019 with the board.

Motion to approve the Proposed Amendment of the District's Fiscal Year 2018-2019 Approved Budget made by Director Israel and 2nd by Director Davis.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk – Aye

NEW BUSINESS

2. Discussion/Action Customer Concern: Madden, Mission, Acct No. 3-14748TM

- Amber Madden addressed the board regarding a \$250 non-business hour response fee for Friday 07/20/18.
- Calvin recommended the board to rescind the fee, due to his limited access to customer's water accounts through the tablet. The board did not express any objection.

***Note: No motion was made.**

3. Discussion/Action Customer Concern: Ruiz, Pecan, Acct No. 2.2058LR

- Encroachment issue on Pecan/Main Street.
- Lydia Ruiz is refusing to pay for any removal or legal fees.
- Board suggest the district pay for the cost to remove the fence.

***Note: No motion was made.**

***Note: This item was not on the agenda**

➤ **Ben Carney performed a short presentation on OSHA**

- Different levels of OSHA violations and their fines were discussed
- Mr. Carney stated that district needs to receive proper and certified training to avoid being fined, whether it be received through LSCI or someone else.
- The board came to the conclusion that management seek out other vendors for cost comparison and then report back to the board in next month's meeting.
- Board requested that they receive a list of OSHA's Requirements for next meeting.

OLD BUSINESS

**1. Discussion: Sustainable Groundwater Management Act (SGMA) Update
(by General Manager Louie)**

- Meeting has been rescheduled to October, 31st, 2018
- It is under consideration to make the manager meeting open to the public.

**2. Discussion/Action: Marking customer water shut-off valves
(by Director Wargo and Director Sanderson)**

- Board came to the agreement that no action needs to be made.

***Note: No action was made**

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***Note: No public comment**

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

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- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.
 - Director Wargo and Director Israel expressed concern regarding the Interconnection between the Morongo Band of Mission Indians and the Cabazon Water District.
 - Calvin advised that any concerns or comments be addressed in closed session.

2. Management Comments

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3. Board Member Comments

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MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – November 20, 2018, 5:00 pm
- b. Regular Board Meeting – Tuesday – November 20, 2018, 6:00 pm
- c. Personnel Committee – None
- d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – November 28, 2018, 5:00 pm

ADJOURNMENT

Motion to adjourn at 20:00 hr. made by Director Lynk and 2nd by Director Israel.

*Note: No roll call vote was made, but there were no objections voiced to adjourn by either Board or public

Meeting adjourned at 20:00 hr. on Tuesday, October 16, 2018

Robert Lynk, Board Chair
Board of Directors
Cabazon Water District

Juliana Salcido, Secretary
Board of Directors
Cabazon Water District

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**SPECIAL BOARD MEETING
MINUTES**

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
October 29, 2018 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Maxine Israel - Present
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Juliana Salcido, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Absent
Steve Anderson, Best Best & Krieger Law Firm - Absent
Ben Carney, Best Best & Krieger Law Firm - Absent

Note: This meeting was recorded by the District - Yes

CONSENT CALENDAR

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separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of: None
2. Warrants – None
3. Awards of Contracts – None

UPDATES

NEW BUSINESS

OLD BUSINESS

1. Discussion/Action: Approval of Invoice 55171 and estimate to repair Production Well #5 dated 10/21/2018 (Seminole Dr., Cabazon, CA – south side of Desert Hills Premium Outlets)
 - The Board and the General Manager discussed Invoice# 55171 the Rehabilitation of Well #5

Motion to approve Invoice # 55171 for the amount of \$11,725.00 and the estimate of \$65,680.00 to repair Production Well# 5 which is not to exceed \$ 87,405.00. Made by Director Israel and 2nd by Director Davis

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

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MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

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- b. Regular Board Meeting – Tuesday – November 20, 2018, 6:00 pm
- c. Personnel Committee – None
- d. San Geronio Pass Regional Water Alliance – Alliance Meeting – November 28, 2018, 5:00 pm

ADJOURNMENT

Motion to adjourn at 18:49 hr. made by Director Davis and 2nd by Director Sanders.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

Meeting adjourned at 18:49 hr. on Monday, October 29, 2018

Robert Lynk, Board Chair
Board of Directors
Cabazon Water District

Juliana Salcido, Secretary
Board of Directors
Cabazon Water District

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Cabazon Water District

Profit & Loss

October 2018

	Oct-18	Current YTD	Budget	YTD (33%)
1 REVENUES				
2 OPERATING INCOME				
3 Base Rate - Water Bills	69,106	274,723	811,800	34%
4 Commodity Sales	35,824	144,069	327,500	44%
5 DHPO Contract	21,550	86,334	225,900	38%
6 Fire Sales - Water Bills	226	903	2,500	36%
7 Fire Flow Income	-	-	400	0%
8 Penalty Fees - Water Bills	4,506	15,746	48,300	33%
9 New Account Fees - Water Bills	40	600	1,800	33%
10 Incident Fee - Water Bills	-	-	400	0%
11 Returned Check Fees	90	180	600	30%
12 Basic Facilities Fee	-	-	64,900	0%
13 Stand By Fees - Tax Revenue	12,043	15,486	113,600	14%
14 TOTAL OPERATING INCOME	143,385	538,040	1,597,700	34%
15 NON-OPERATING INCOME				
16 Property Taxes	12,264	13,188	60,900	22%
17 Cell Tower Lease Income	2,046	8,185	22,100	37%
18 Misc. Non-Operating Income	-	-	-	0%
19 Interest Income	3,680	5,123	11,200	46%
20 TOTAL NON-OPERATING INCOME	17,990	26,496	94,200	28%
21 TOTAL REVENUES	161,376	564,536	1,691,900	33%
22 EXPENSES				
23 PAYROLL				
24 Directors Fees	2,100	5,800	20,000	29%
25 Management & Customer Service				
26 Customer Accounts	6,810	18,216	51,700	35%
27 Business Admin Manager	12,301	26,951	66,800	40%
28 General Manager	9,994	29,932	84,100	36%
29 Total Management & Customer Service	34,400	81,829	202,600	40%
30 Field Workers	15,806	50,807	146,300	35%
31 Employee Benefits Expense				
32 Workers Comp.	1,017	3,164	8,800	36%
33 Employee Health Care	7,897	30,618	86,800	35%
34 Pension	4,797	19,006	67,800	28%
35 Total Employee Benefits Expense	13,712	52,787	163,400	32%
36 Payroll Taxes	4,473	11,712	29,300	40%
37 TOTAL PAYROLL	70,490	202,935	561,600	36%
38 OPERATIONAL EXPENSES				
39 Facilities, Wells, T&D				
40 Lab Fees	538	3,403	8,500	40%
41 Site Landscaping & Maintenance	90	180	700	26%
42 Meters	-	300	4,600	7%

Cabazon Water District

Profit & Loss

October 2018

	Oct-18	Current YTD	Budget	YTD (33%)	
43	Generator Service Contractor	1,092	1,525	1,300	117%
44	Utilities - Wells	11,061	38,963	126,100	31%
45	SCADA	55	137	300	46%
46	Line R&M Contractor	-	-	12,500	0%
47	Line R&M Materials	2,483	7,928	60,000	13%
48	Well Maintenance	1,373	4,423	36,200	12%
49	Security	2,857	7,780	18,400	42%
50	Engineering Services	-	16,680	48,600	34%
51	Chlorinators	-	-	100	0%
52	Facilities, Wells, T&D - Other	-	5,012	10,000	50%
53	Total Facilities, Wells, T&D	19,548	86,331	327,300	26%
54	Utilities - Office				
55	Electricity	1,460	7,485	15,900	47%
56	Gas	29	107	710	15%
57	Telephone	799	3,149	9,500	33%
58	Trash Pickup & Office Cleaning	364	1,485	4,400	34%
59	Total Utilities - Office	2,651	12,227	30,510	40%
60	Office Expenses				
61	Water Billing System	177	709	2,100	34%
62	Supplies & Equipment	6,088	7,764	9,700	80%
63	Copier and Supplies	3,608	4,825	6,000	80%
64	Dues & Subscriptions	-	-	1,700	0%
65	Postage	762	2,055	7,700	27%
66	Printing & Publications	-	509	6,100	8%
67	Leases & Rents	-	82	300	27%
68	Computer Services	2,697	8,057	36,800	22%
69	Office Radio	-	-	500	0%
70	Office Storage	500	2,000	6,200	32%
71	Air Conditioning Servicing	398	1,592	4,600	35%
72	Fire Alarm System Servicing	52	208	700	30%
73	Office Expenses - Other	93	321	1,300	25%
74	Total Office Expenses	14,376	28,123	83,700	34%
75	Support Services				
76	Temporary Labor	-	-	10,000	0%
77	Financial Audit	1,810	7,855	22,100	36%
78	Accounting	3,362	16,032	36,000	45%
79	Legal Services	11,254	27,145	53,600	51%
80	Bank Service Charges	117	306	700	44%
81	Payroll Service	598	1,486	4,100	36%
82	Website Support	75	300	1,700	18%
83	General Liability Insurance	1,946	7,311	21,000	35%
84	Total Support Services	19,162	60,434	149,200	41%
85	Training/Travel	-	1,691	41,000	4%

Cabazon Water District

Profit & Loss

October 2018

	Oct-18	Current YTD	Budget	YTD (33%)
86 Other Fees/SWRCB	-	3,355	6,200	54%
87 Service Tools & Equipment				
88 Shop Supplies and Small Tools	225	2,382	21,100	11%
89 Vehicle Fuel	341	3,352	12,800	26%
90 Employee Uniforms	176	358	1,500	24%
91 Safety	-	-	500	0%
92 Tractor Expenses	1,846	1,856	1,000	186%
93 Equipment Rental	-	-	2,100	0%
94 Service Trucks - R&M	2,619	3,134	13,900	23%
95 Water Ops Phone & Internet	88	351	900	39%
96 Total Service Tools & Equipment	6,368	12,507	53,800	23%
97 NON-OPERATING EXPENSES				
98 Grant & Loan Processing Fee	1,325	1,325	1,600	83%
99 DWR Interest Expense	4,978	4,978	10,300	48%
100 DHPO Interest Expense	-	5,162	9,800	53%
101 Bad Debt Expense	-	-	1,200	0%
102 Miscellaneous	-	-	1,600	0%
103 Prior Year Income / Expense	-	-	-	0%
104 Depreciation Expense	-	66,575	266,300	25%
105 TOTAL NON-OPERATING EXPENSES	6,303	78,040	290,800	27%
106 TOTAL EXPENSES	138,899	485,643	1,544,110	31%
107 TOTAL INCOME BEFORE CAPITAL & GSA	22,477	78,893	147,790	53%
108 DHPO Capacity Credit	(1,750)	(7,000)	(21,000)	33%
109 CAPITAL PROJECTS				
109 Main Street Improvements (Icehouse Imp.)	-	(29,280)	(60,000)	49%
110 Meter Replacements & Other Capital	-	(4,928)	(22,000)	22%
111 New Vehicle Purchase	-	-	-	0%
112 Vehicle Upgrades	(8,419)	(8,419)	-	0%
113 TOTAL CAPITAL PROJECTS	(8,419)	(42,627)	(82,000)	52%
114 DEBT - PRINCIPAL				
115 Debt Service Principal - DWR	(19,367)	(19,367)	(38,400)	50%
116 Debt Service Principal - DHPO (Zion)	-	(39,435)	(78,900)	50%
117 TOTAL DEBT - PRINCIPAL	(19,367)	(58,802)	(117,300)	50%
118 SGMA / GSA	-	(6,334)	(60,000)	11%
119 NET INCOME / (LOSS)	(7,060)	(35,871)	(132,510)	

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

Cabazon Water District

Balance Sheet

October 31, 2018

Oct 31, 18

1	ASSETS	
2	Current Assets	
3	Checking/Savings	
4	General Bank Account-Chase	144,738
5	Payroll Bank Account-Chase	47,780
6	Trust Account-Chase (Cust. Deposits)	16,247
7	Local Petty Cash	100
8	Total Checking/Savings	<u>208,865</u>
9	Accounts Receivable	248,793
10	LAIF	561,847
11	Bank of NY Trustee Accounts	49,152
12	Prepaid Expenses	22,657
13	Inventory Total	93,672
14	Total Other Current Assets	<u>976,121</u>
15	Total Current Assets	<u>1,188,770</u>
16	Fixed Assets	
17	Construction in Process	
18	CIP Cabazon Outlets Expansion	9,692
19	CIP Super Map	19,015
20	CIP 50100 Main St. Property	85,460
21	Total Construction in Process	<u>114,167</u>
22	Tools and Equipment	123,319
23	Source of Supply	1,552,226
24	Transmission & Distribution	10,216,143
25	Buildings & Structures	12,281
26	Water Treatment	8,800
27	Office Furniture and Equipment	71,808
28	Intangible Plant	11,032
29	Vehicles	106,309
30	Land	689,548
31	Accumulated Depreciation	<u>(5,418,713)</u>
32	Total Fixed Assets	<u>7,486,919</u>
33	TOTAL ASSETS	<u><u>8,675,688</u></u>
34	LIABILITIES & EQUITY	
35	Liabilities	
36	Current Liabilities	
37	Accounts Payable	5,901
38	Other Current Liabilities	
39	Misc Short Term Liability	
40	Customer Deposits	
41	Customer Deposits - Co 1	6,000
42	Customer Deposits - Co 2	5,134
43	Total Customer Deposits	<u>11,134</u>
44	Accrued Vacation Pay	10,051

Cabazon Water District

Balance Sheet

October 31, 2018

		Oct 31, 18
45	DWR-HS Payable - Current	38,425
46	Current Portion Zion's Bank Ln	78,870
47	Accrued Payroll	7,565
48	Accrued Payroll Taxes	553
49	Accrued Interest	5,225
50	Accrued Expenses	6,419
51	Employee Deductions	3
52	Total Other Current Liabilities	<u>158,245</u>
53	Total Current Liabilities	<u>164,146</u>
54	Long Term Liabilities	
55	DWR-H Loan Payable (Payoff '26)	318,500
56	Zion's Bank Long Term (2023)	335,745
57	RCEDA Loan Payable	<u>300,000</u>
58	Total Long Term Liabilities	<u>954,245</u>
59	Total Liabilities	<u>1,118,391</u>
60	Total Equity	<u>7,557,297</u>
61	TOTAL LIABILITIES & EQUITY	<u><u>8,675,688</u></u>



Cabazon Water District

14816 Broadway Street • P.O. Box 297
Cabazon, California 92230

**48869 Maumee Ln., Cabazon, CA
Water Acct #1-48869ZD
Diaz, Zaida**

- **On 11/14/2018, Water Customer Diaz, Zaida residing and having water services at 48869 Maumee Ln., Cabazon, CA – Water Acct #1-48869ZD submitted a Customer Complaint Form regarding her water consumption rising cost at the above indicated address.**
- **A visit to her front yard at the Maumee Ln. location showed she had six (6) to eight (8) palm trees and lawn that had a few burnt spots.**
- **Palm trees require constant watering and during the winter months, they need to stay warm as possible to survive.**
- **Since 2014 at the Maumee Ln. location, Diaz has been either or both Yellow and Red Tagged, with interest and penalties assessed to her water account nearly each month.**
- **Since 2015 at the Maxine Avenue location, Diaz has been either or both Yellow and Red Tagged, with interest and penalties assessed to her water account nearly each month. This water account as an outstanding balance of \$770.37**
- **Management recommends Diaz be DENIED any relief of her current water bill. This is based on another water account she had in her name on Maxine Ave. That still has a outstanding balance of \$770.37 which Management is looking at assessing her current water account with the outstanding amount.**



MEMORANDUM

DATE: November 15, 2018
TO: Board of Directors
FROM: Calvin Louie – General Manager
SUBJ: RE: Diaz, Zaida – 48869 Maumee Ln., Cabazon, CA – Water Acct #1-48869ZD
cc: Salcido
Koumparis
Morgan

SUMMARY

On 11/14/2018, Water Customer Diaz, Zaida residing and having water services at 48869 Maumee Ln., Cabazon, CA – Water Acct #1-48869ZD submitted a Customer Complaint Form regarding her water consumption rising cost at the above indicated address.

Diaz also requested she be placed on the agenda to address the Cabazon Water District (the “District”) Board of Directors (the “Board”).

STATEMENT OF FACTS

Diaz expressed her concerns of the rising cost of water usage. A visit to her front yard at the Maumee Ln. location showed she had six (6) to eight (8) palm trees and lawn that had a few burnt spots.

With palm trees, there are two general types of palm leaves. Palmate leaf has lobes fanning out from a common point. Pinnate leaf has individual leaflets branching out on both sides of a common axis.

Facts about palm tree water requirements:

- Most palm trees requires deep watering to make your palm tree retain moisture.
- Watering the palm tree every day for the first week when planted. Then every other day the second week, and then three (3) times a week there after.

- Adjust watering levels based on the season.

Palms do most of their growing during the summer's warm months so they will need a lot of moisture to keep up with the expelling of energy they require to grow. Water frequently during this period to maintain moisture content just below the surface.

Winter sees little growth and activity for palms so they won't need as much water. Water also cools the soil so during colder months, they need to stay as warm as possible to survive.

Diaz Credit History with the District

Since 2014 at the Maumee Ln. location, Diaz has been either or both **Yellow** and **Red Tagged**, with interest and penalties assessed to her water account nearly each month.

Since 2015 at the Maxine Avenue location, Diaz has been either or both **Yellow** and **Red Tagged**, with interest and penalties assessed to her water account nearly each month. This water account as an outstanding balance of \$770.37

RECOMMENDATION

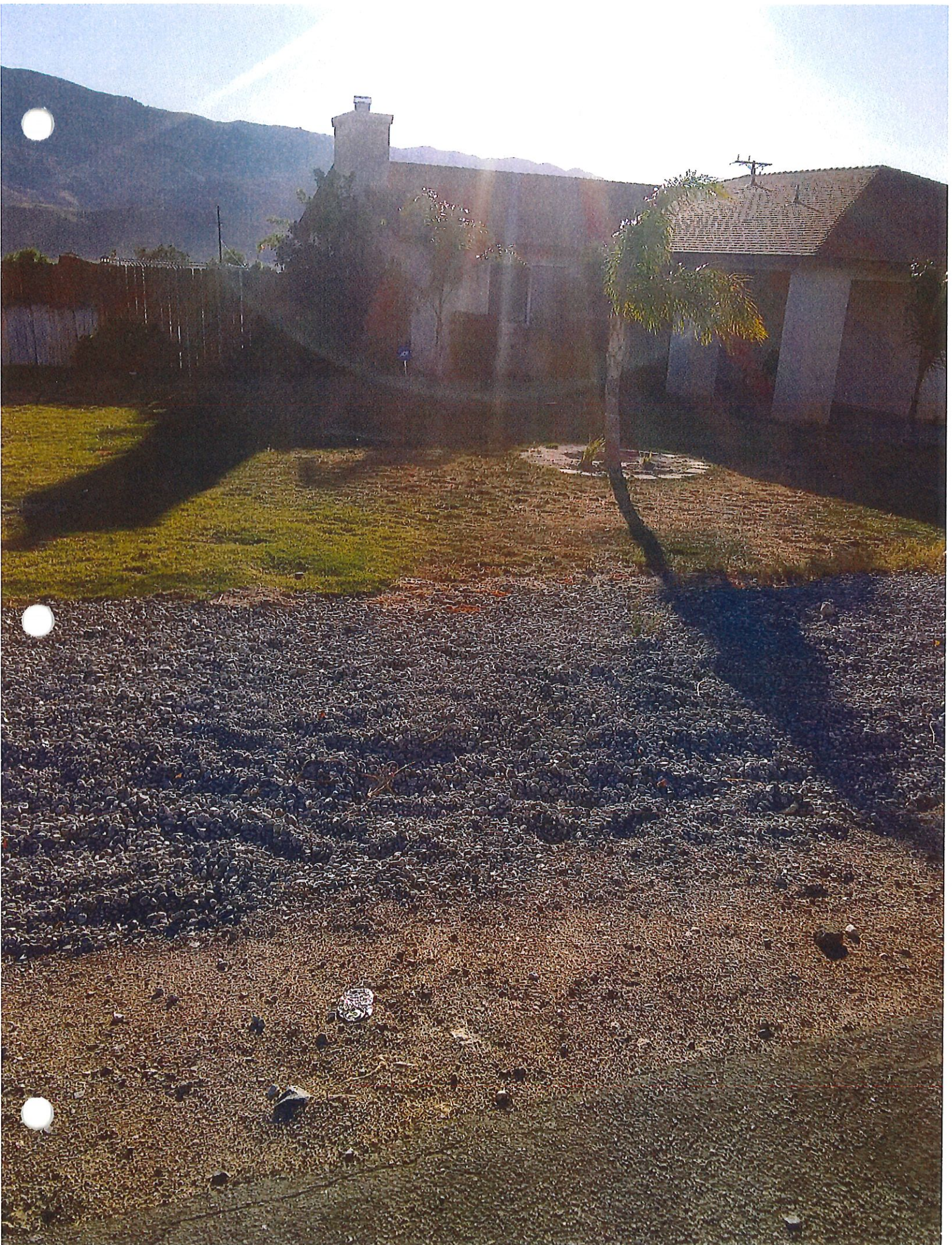
Management recommendation based on the above facts and Diaz's creditworthiness are as follows:

1. **Deny** her request for "Please Help!" except allowing her to make payment arrangements with the District's Customer Accounts Department.
2. **Counsel** her about water conversation, including, but not limited to repairing leaks on her property and remembering to shut-off the water when irrigating. Diaz claims she has a timer to turn ON and OFF her irrigation. As a suggestion, Diaz should confirm the timer is working properly.
3. **Management** will be looking into assessing the Maxine Ave. outstanding water balance of \$770.37 to Diaz's current Maumee Ln. water account. In the past, the District has transferred the outstanding balance to another existing water account, if that account is under the same individual of the delinquent water account. The procedure is in compliance with the law.

Cabazon Water District
14618 Broadway Street
P.O. Box 297
Cabazon, California 92230

Bus. (951) 849-4442

Fax (951) 849 2519





Cabazon Water District

Customer Complaint Form

NAME: Zaida Diaz CWD ACCT# 48869210

SERVICE ADDRESS: 48869 Maumee Ln, Cabazon.

MAILING ADDRESS: P.O. Box 281

CITY: Cabazon, STATE: CA ZIP: 92220

PHONE: (760) 902-7936

E-mail: zdiaz03@yahoo.com

Please briefly describe your concerns.
Include copies of all supporting documents.

This is briefly description, my concern" is that my water bill has been going up in big increments. I have brought this up to the office and I never get a response of why, maybe a leak?

No.. NO leak
I also change the timer on my grass to help, and instead of my water bill going down it keeps going up. This issue is getting worse to the point that I cannot afford to pay my water bill.

Please help.

Cabazon County Water District

Customer Transaction Summary

Customer Information

Account No: 1-48869ZD
 ZAIDA DIAZ
 P.O. BOX 799
 CABAZON, CA 92230-

Location Information

Location No: 1-519131008
 48-869 MAUMEE
 CABAZON, CA 92230-

Date	Type	Read Date	Reading	Usage	Prior Balance	Transaction Amount	Balance
01/22/2014	Penalty				48.19	4.82	53.01
01/22/2014	Interest				53.01	0.72	53.73
01/27/2014	Payment				53.73	-53.73	0.00
01/30/2014	Charge	01/13/2014	237100	1600	0.00	59.15	59.15
02/24/2014	Penalty				59.15	5.92	65.07
02/24/2014	Interest				65.07	0.89	65.96
02/27/2014	Charge	02/13/2014	240100	3000	65.96	100.00	165.96
03/10/2014	Payment				165.96	-66.00	99.96
03/24/2014	Penalty				99.96	10.00	109.96
03/24/2014	Interest				109.96	1.50	111.46
03/31/2014	Charge	03/13/2014	242700	2600	111.46	84.20	195.66
04/09/2014	Payment				195.66	-100.00	95.66
04/22/2014	Penalty				95.66	8.42	104.08
04/22/2014	Interest				104.08	1.26	105.34
04/30/2014	Charge	04/14/2014	245300	2600	105.34	84.20	189.54
05/01/2014	Payment				189.54	-105.34	84.20
05/21/2014	Penalty				84.20	8.42	92.62
05/21/2014	Interest				92.62	1.26	93.88
05/29/2014	Charge	05/15/2014	248500	3200	93.88	107.90	201.78
06/12/2014	Misc - TAG				201.78	10.00	211.78
06/17/2014	Payment				211.78	-100.00	111.78
06/23/2014	Interest				111.78	1.53	113.31
06/23/2014	Penalty				113.31	10.18	123.49
06/30/2014	Charge	06/12/2014	251200	2700	123.49	88.15	211.64
07/10/2014	Misc - TAG				211.64	10.00	221.64
07/14/2014	Payment				221.64	-140.00	81.64
07/22/2014	Penalty				81.64	7.16	88.80
07/22/2014	Interest				88.80	1.07	89.87
07/31/2014	Charge	07/10/2014	253800	2600	89.87	84.20	174.07
08/12/2014	Payment				174.07	-89.87	84.20
08/21/2014	Penalty				84.20	8.42	92.62
08/21/2014	Interest				92.62	1.26	93.88
08/27/2014	Charge	08/11/2014	257400	3600	93.88	123.70	217.58
09/01/2014	Misc - TAG				217.58	10.00	227.58
09/15/2014	Payment				227.58	-103.88	123.70
09/23/2014	Penalty				123.70	11.37	135.07
09/23/2014	Interest				135.07	1.71	136.78
09/30/2014	Charge	09/11/2014	260300	2900	136.78	96.05	232.83
10/09/2014	Payment				232.83	-136.78	96.05
10/09/2014	Penalty				96.05	9.61	105.66
10/21/2014	Interest				105.66	1.44	107.10
10/30/2014	Charge	10/13/2014	263400	3100	107.10	103.95	211.05
11/13/2014	Misc - TAG				211.05	10.00	221.05
11/17/2014	Payment				221.05	-117.10	103.95
11/24/2014	Penalty				103.95	9.40	113.35
11/24/2014	Interest				113.35	1.41	114.76

Cabazon County Water District

Customer Transaction Summary

Customer Information

Account No: 1-48869ZD
 ZAIDA DIAZ
 P.O. BOX 799
 CABAZON, CA 92230-

Location Information

Location No: 1-519131008
 48-869 MAUMEE
 CABAZON, CA 92230-

Date	Type	Read Date	Reading	Usage	Prior Balance	Transaction Amount	Balance
11/26/2014	Charge	11/12/2014	265800	2400	114.76	78.24	193.00
12/01/2014	Misc - TAG				193.00	10.00	203.00
12/15/2014	Payment				203.00	-125.00	78.00
12/23/2014	Penalty				78.00	6.80	84.80
12/23/2014	Interest				84.80	1.02	85.82
12/31/2014	Charge	12/11/2014	268600	2800	85.82	92.10	177.92
01/15/2015	Misc - TAG				177.92	10.00	187.92
01/20/2015	Payment				187.92	-95.82	92.10
01/21/2015	Penalty				92.10	8.21	100.31
01/21/2015	Interest				100.31	1.23	101.54
01/29/2015	Charge	01/12/2015	269600	1000	101.54	52.60	154.14
02/01/2015	Misc - TAG				154.14	10.00	164.14
02/18/2015	Payment				164.14	-112.00	52.14
02/24/2015	Penalty				52.14	4.21	56.35
02/24/2015	Interest				56.35	0.63	56.98
03/02/2015	Charge	02/12/2015	272500	2900	56.98	100.85	157.83
03/12/2015	Penalty				157.83	10.09	167.92
03/23/2015	Interest				167.92	2.14	170.06
03/24/2015	Adjustment				170.06	-12.23	157.83
03/24/2015	Payment				157.83	-159.00	-1.17
03/30/2015	Charge	03/16/2015	274500	2000	-1.17	73.70	72.53
04/22/2015	Penalty				72.53	7.25	79.78
04/22/2015	Interest				79.78	1.09	80.87
04/30/2015	Charge	04/15/2015	276500	2000	80.87	73.70	154.57
05/12/2015	Payment				154.57	-80.00	74.57
05/22/2015	Penalty				74.57	7.37	81.94
05/22/2015	Interest				81.94	1.11	83.05
05/28/2015	Charge	05/14/2015	278300	1800	83.05	69.48	152.53
06/01/2015	Misc - TAG				152.53	10.00	162.53
06/16/2015	Payment				162.53	-93.05	69.48
06/23/2015	Penalty				69.48	5.95	75.43
06/23/2015	Interest				75.43	0.89	76.32
06/30/2015	Charge	06/15/2015	281700	3400	76.32	121.60	197.92
07/01/2015	Misc - TAG				197.92	10.00	207.92
07/14/2015	Payment				207.92	-86.32	121.60
07/21/2015	Penalty				121.60	11.16	132.76
07/21/2015	Interest				132.76	1.67	134.43
07/30/2015	Charge	07/16/2015	283400	1700	134.43	67.37	201.80
08/01/2015	Misc - TAG				201.80	10.00	211.80
08/01/2015	Charge	08/13/2015	285600	2200	211.80	77.92	289.72
08/18/2015	Payment				289.72	-144.43	145.29
08/24/2015	Penalty				145.29	5.74	151.03
08/24/2015	Interest				151.03	0.86	151.89
09/01/2015	Misc - TAG				151.89	10.00	161.89
09/21/2015	Payment				161.89	-83.97	77.92
09/22/2015	Penalty				77.92	5.13	83.05

Cabazon County Water District

Customer Transaction Summary

Customer Information

Account No: 1-48869ZD
 ZAIDA DIAZ
 P.O. BOX 799
 CABAZON, CA 92230-

Location Information

Location No: 1-519131008
 48-869 MAUMEE
 CABAZON, CA 92230-

Date	Type	Read Date	Reading	Usage	Prior Balance	Transaction Amount	Balance
09/22/2015	Interest				83.05	0.77	83.82
09/30/2015	Charge	09/14/2015	287800	2200	83.82	77.92	161.74
10/01/2015	Misc - TAG				161.74	10.00	171.74
10/20/2015	Payment				171.74	-93.82	77.92
10/21/2015	Penalty				77.92	6.79	84.71
10/21/2015	Interest				84.71	1.02	85.73
10/29/2015	Charge	10/13/2015	289700	1900	85.73	71.59	157.32
11/01/2015	Misc - TAG				157.32	10.00	167.32
11/17/2015	Payment				167.32	-95.73	71.59
11/24/2015	Penalty				71.59	6.16	77.75
11/24/2015	Interest				77.75	0.92	78.67
11/30/2015	Charge	11/12/2015	291700	2000	78.67	73.70	152.37
12/09/2015	Payment				152.37	-78.67	73.70
12/21/2015	Penalty				73.70	7.37	81.07
12/21/2015	Interest				81.07	1.11	82.18
12/21/2015	Charge	12/14/2015	293800	2100	82.18	75.81	157.99
01/01/2016	Misc - TAG				157.99	10.00	167.99
01/19/2016	Payment				167.99	-92.18	75.81
01/21/2016	Penalty				75.81	6.58	82.39
01/21/2016	Interest				82.39	0.99	83.38
01/27/2016	Charge	01/13/2016	294600	800	83.38	50.49	133.87
02/01/2016	Misc - TAG				133.87	10.00	143.87
02/16/2016	Payment				143.87	-93.38	50.49
02/23/2016	Penalty				50.49	4.05	54.54
02/23/2016	Interest				54.54	0.61	55.15
02/29/2016	Charge	02/11/2016	295600	1000	55.15	54.71	109.86
03/22/2016	Penalty				109.86	5.47	115.33
03/22/2016	Interest				115.33	1.43	116.76
03/30/2016	Charge	03/14/2016	297500	1900	116.76	73.70	190.46
04/01/2016	Misc - TAG				190.46	10.00	200.46
04/18/2016	Payment				200.46	-126.76	73.70
04/21/2016	Penalty				73.70	6.37	80.07
04/21/2016	Interest				80.07	0.96	81.03
04/28/2016	Charge	04/14/2016	299900	2400	81.03	84.25	165.28
05/01/2016	Misc - TAG				165.28	10.00	175.28
05/19/2016	Payment				175.28	-91.03	84.25
05/23/2016	Penalty				84.25	7.43	91.68
05/23/2016	Interest				91.68	1.11	92.79
05/31/2016	Charge	05/12/2016	301700	1800	92.79	72.89	165.68
06/01/2016	Misc - TAG				165.68	10.00	175.68
06/21/2016	Payment				175.68	-102.79	72.89
06/30/2016	Charge	06/13/2016	303800	2100	72.89	79.52	152.41
07/01/2016	Misc - TAG				152.41	10.00	162.41
07/18/2016	Payment				162.41	-80.00	82.41
07/21/2016	Penalty				82.41	7.24	89.65
07/21/2016	Interest				89.65	1.09	90.74

Cabazon County Water District

Customer Transaction Summary

Customer Information

Account No: 1-48869ZD
 ZAIDA DIAZ
 P.O. BOX 799
 CABAZON, CA 92230-

Location Information

Location No: 1-519131008
 48-869 MAUMEE
 CABAZON, CA 92230-

Date	Type	Read Date	Reading	Usage	Prior Balance	Transaction Amount	Balance
07/28/2016	Charge	07/13/2016	306400	2600	90.74	92.72	183.46
08/12/2016	Misc - TAG				183.46	10.00	193.46
08/16/2016	Payment				193.46	-100.00	93.46
08/23/2016	Penalty				93.46	8.35	101.81
08/23/2016	Interest				101.81	1.25	103.06
08/31/2016	Charge	08/12/2016	308700	2300	103.06	83.94	187.00
09/12/2016	Payment				187.00	-100.00	87.00
09/21/2016	Penalty				87.00	8.39	95.39
09/21/2016	Interest				95.39	1.26	96.65
09/29/2016	Charge	09/09/2016	310500	1800	96.65	72.89	169.54
10/01/2016	Misc - TAG				169.54	10.00	179.54
10/18/2016	Payment				179.54	-106.65	72.89
10/24/2016	Penalty				72.89	6.29	79.18
10/24/2016	Interest				79.18	0.94	80.12
10/26/2016	Adjustment				80.12	3.80	83.92
10/31/2016	Charge	10/10/2016	312500	2000	83.92	77.31	161.23
11/01/2016	Misc - TAG				161.23	10.00	171.23
11/01/2016	Misc - TG2				171.23	10.00	181.23
11/21/2016	Penalty				181.23	7.73	188.96
11/21/2016	Interest				188.96	2.16	191.12
11/21/2016	Payment				191.12	-100.00	91.12
11/30/2016	Charge	11/10/2016	314400	1900	91.12	75.10	166.22
12/01/2016	Misc - TAG				166.22	10.00	176.22
12/20/2016	Payment				176.22	-101.12	75.10
12/21/2016	Penalty				75.10	6.51	81.61
12/21/2016	Interest				81.61	0.98	82.59
12/28/2016	Charge	12/12/2016	316400	2000	82.59	77.31	159.90
01/11/2017	Misc - TAG				159.90	10.00	169.90
01/17/2017	Payment				169.90	-92.59	77.31
01/23/2017	Penalty				77.31	6.73	84.04
01/23/2017	Interest				84.04	1.01	85.05
01/31/2017	Charge	01/12/2017	318400	2000	85.05	77.31	162.36
02/13/2017	Misc - TAG				162.36	10.00	172.36
02/21/2017	Payment				172.36	-95.65	76.71
02/21/2017	Penalty				76.71	6.67	83.38
02/21/2017	Interest				83.38	1.00	84.38
02/28/2017	Charge	02/09/2017	319900	1500	84.38	66.26	150.64
03/01/2017	Misc - TAG				150.64	10.00	160.64
03/20/2017	Payment				160.64	-80.00	80.64
03/21/2017	Penalty				80.64	6.63	87.27
03/21/2017	Interest				87.27	0.99	88.26
03/30/2017	Charge	03/13/2017	321000	1100	88.26	57.42	145.68
04/01/2017	Misc - TAG				145.68	10.00	155.68
04/17/2017	Payment				155.68	-99.00	56.68
04/24/2017	Penalty				56.68	4.67	61.35
04/24/2017	Interest				61.35	0.70	62.05

Cabazon County Water District

Customer Transaction Summary

Customer Information

Account No: 1-48869ZD
 ZAIDA DIAZ
 P.O. BOX 799
 CABAZON, CA 92230-

Location Information

Location No: 1-519131008
 48-869 MAUMEE
 CABAZON, CA 92230-

Date	Type	Read Date	Reading	Usage	Prior Balance	Transaction Amount	Balance
04/27/2017	Charge	04/12/2017	324000	3000	62.05	110.16	172.21
05/31/2017	Charge	05/11/2017	327600	3600	172.21	161.25	333.46
06/01/2017	Misc - TAG				333.46	10.00	343.46
06/20/2017	Payment				343.46	-182.21	161.25
06/21/2017	Penalty				161.25	15.13	176.38
06/21/2017	Interest				176.38	2.27	178.65
06/29/2017	Charge	06/12/2017	331300	3700	178.65	165.09	343.74
07/01/2017	Misc - TAG				343.74	10.00	353.74
07/18/2017	Payment				353.74	-187.00	166.74
07/24/2017	Penalty				166.74	15.67	182.41
07/24/2017	Interest				182.41	2.35	184.76
07/31/2017	Charge	07/12/2017	334900	3600	184.76	161.25	346.01
08/01/2017	Misc - TAG				346.01	10.00	356.01
08/17/2017	Payment				356.01	-194.76	161.25
08/21/2017	Penalty				161.25	15.13	176.38
08/21/2017	Interest				176.38	2.27	178.65
08/21/2017	Charge	08/10/2017	338300	3400	178.65	153.57	332.22
09/14/2017	Misc - TAG				332.22	10.00	342.22
09/18/2017	Payment				342.22	-188.69	153.53
09/21/2017	Penalty				153.53	14.35	167.88
09/21/2017	Interest				167.88	2.15	170.03
09/28/2017	Charge	09/07/2017	341700	3400	170.03	153.57	323.60
10/12/2017	Misc - TAG				323.60	10.00	333.60
10/18/2017	Misc - TG2				333.60	10.00	343.60
10/18/2017	Payment				343.60	-343.60	0.00
10/31/2017	Charge	10/09/2017	345700	4000	0.00	176.61	176.61
11/21/2017	Penalty				176.61	17.66	194.27
11/21/2017	Interest				194.27	2.65	196.92
11/30/2017	Charge	11/09/2017	348900	3200	196.92	145.89	342.81
12/14/2017	Misc - TAG				342.81	10.00	352.81
12/18/2017	Payment				352.81	-206.92	145.89
12/21/2017	Penalty				145.89	13.59	159.48
12/21/2017	Interest				159.48	2.04	161.52
12/28/2017	Charge	12/11/2017	350000	1100	161.52	69.24	230.76
01/11/2018	Misc - TAG				230.76	10.00	240.76
01/16/2018	Payment				240.76	-171.52	69.24
01/22/2018	Penalty				69.24	5.92	75.16
01/22/2018	Interest				75.16	0.89	76.05
01/31/2018	Charge	01/10/2018	351900	1900	76.05	110.39	186.44
02/01/2018	Misc - TAG				186.44	10.00	196.44
02/03/2018	Payment				196.44	-86.05	110.39
02/21/2018	Penalty				110.39	10.04	120.43
02/21/2018	Interest				120.43	1.51	121.94
02/28/2018	Charge	02/12/2018	353300	1400	121.94	88.29	210.23
03/15/2018	Misc - TAG				210.23	10.00	220.23
03/19/2018	Payment				220.23	-131.94	88.29

Cabazon County Water District

Customer Transaction Summary

Customer Information

Account No: 1-48869ZD
 ZAIDA DIAZ
 P.O. BOX 799
 CABAZON, CA 92230-

Location Information

Location No: 1-519131008
 48-869 MAUMEE
 CABAZON, CA 92230-

Date	Type	Read Date	Reading	Usage	Prior Balance	Transaction Amount	Balance
03/21/2018	Penalty				88.29	7.83	96.12
03/21/2018	Interest				96.12	1.17	97.29
03/29/2018	Charge	03/13/2018	355500	2200	97.29	123.65	220.94
04/12/2018	Misc - TAG				220.94	10.00	230.94
04/16/2018	Payment				230.94	-107.29	123.65
04/23/2018	Penalty				123.65	11.37	135.02
04/23/2018	Interest				135.02	1.70	136.72
04/30/2018	Charge	04/12/2018	359000	3500	136.72	181.11	317.83
05/14/2018	Misc - TAG				317.83	10.00	327.83
05/16/2018	Payment				327.83	-146.72	181.11
05/21/2018	Penalty				181.11	17.11	198.22
05/21/2018	Interest				198.22	2.57	200.79
05/31/2018	Charge	05/14/2018	360400	1400	200.79	88.29	289.08
06/14/2018	Misc - TAG				289.08	10.00	299.08
06/18/2018	Payment				299.08	-210.79	88.29
06/21/2018	Penalty				88.29	7.83	96.12
06/21/2018	Interest				96.12	1.17	97.29
06/28/2018	Charge	06/13/2018	362600	2200	97.29	123.65	220.94
07/11/2018	Misc - TAG				220.94	10.00	230.94
07/17/2018	Payment				230.94	-107.29	123.65
07/23/2018	Penalty				123.65	11.37	135.02
07/23/2018	Interest				135.02	1.70	136.72
07/30/2018	Charge	07/26/2018		4900	136.72	242.99	379.71
08/15/2018	Misc - TAG				379.71	10.00	389.71
08/20/2018	Payment				389.71	-146.72	242.99
08/21/2018	Penalty				242.99	23.30	266.29
08/21/2018	Interest				266.29	3.49	269.78
08/30/2018	Charge	08/09/2018	1900	1900	269.78	110.39	380.17
09/13/2018	Misc - TAG				380.17	10.00	390.17
09/17/2018	Payment				390.17	-279.78	110.39
09/24/2018	Penalty				110.39	10.04	120.43
09/24/2018	Interest				120.43	1.51	121.94
09/27/2018	Charge	09/10/2018	8100	6200	121.94	300.45	422.39
10/10/2018	Misc - TAG				422.39	10.00	432.39
10/18/2018	Payment				432.39	-132.00	300.39
10/22/2018	Penalty				300.39	29.04	329.43
10/22/2018	Interest				329.43	4.36	333.79
10/31/2018	Charge	10/11/2018	11400	3300	333.79	172.27	506.06
11/01/2018	Misc - TAG				506.06	10.00	516.06U

W Number 00000006237

WO Code & Description: O14 CUST. LEAK.

INFORMATION ASSIGNED BY OFFICE

NAME: <u>ZAIDA DIAZ</u>	PHONE NO.: <u>(760)902-7936</u>
SERVICE ID: <u>1-519131008</u>	ISSUE DATE: <u>01/18/2011</u>
ACCOUNT NO: <u>1-48869ZD</u>	PROCESS DATE: <u>01/18/2011</u>
ROUTE NO: <u>1</u> READ SEQ: <u>00015</u>	PROCESS TIME: <u>03:00 PM</u>
ADDRESS: <u>48-869 MAUMEE</u>	REQUESTED BY: _____
METER NUMBER: <u>232146</u>	ASSIGNED TO: _____

Comments:

check if meter is spinning. water usage went up. call with results

INFORMATION FROM THE FIELD

OLD METER READING: 11400.00000 OLD METER #: 232146 REMOTE METER #: _____
 NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

READ METER NOT SPINNING CALLED CUSTOMER. LEFT MESSAGE. TOLD HER READ WAS DOWN AGAIN THIS MONTH. 1400 QFT

UTILITY NOTES: _____ PREVIOUS READ: 11400.00000 DATE: 10/11/2018

WORK DONE BY: _____ DATE COMPLETED: 01/19/2011

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

Number 00000008466

WO Code & Description: O10 RE-READ

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)902-7936

SERVICE ID: 1-519131008

ISSUE DATE: 11/17/2014

ACCOUNT NO: 1-48869ZD

PROCESS DATE: 11/17/2014

ROUTE NO: 1 READ SEQ: 00015

PROCESS TIME: 08:30 AM

ADDRESS: 48-869 MAUMEE

REQUESTED BY: _____

METER NUMBER: 232146

ASSIGNED TO: _____

Comments:

When you read for the month call 760-902-7936 or 760-962-7936

INFORMATION FROM THE FIELD

OLD METER READING: 11400.00000 OLD METER #: 232146 REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

CALLED BEFORE READING. NO ANSWER, LEFT BLUE TAG WITH READ READ FOR THE MONTH -265800. CALLED 8:45-11/18/2014

UTILITY NOTES: _____ PREVIOUS READ: 11400.00000 DATE: 10/11/2018

WORK DONE BY: _____ DATE COMPLETED: 11/26/2014

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

W Number 00000009006

WO Code & Description: O10 RE-READ

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ
 SERVICE ID: 1-519131008
 ACCOUNT NO: 1-48869ZD
 ROUTE NO: 1 READ SEQ: 00015
 ADDRESS: 48-869 MAUMEE
 METER NUMBER: 232146

PHONE NO.: (760)902-7936
 ISSUE DATE: 06/25/2015
 PROCESS DATE: 06/25/2015
 PROCESS TIME: 01:30 PM
 REQUESTED BY: Ellen
 ASSIGNED TO: FLD

Comments:

REread high

INFORMATION FROM THE FIELD

OLD METER READING: 11400.00000 OLD METER #: 232146 REMOTE METER #: _____
 NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

BLUE TAGGED METER SPINNING SLOWLY, READ IS CORRECT IN PSION.

UTILITY NOTES: _____ PREVIOUS READ: 11400.00000 DATE: 10/11/2018

WORK DONE BY: _____ DATE COMPLETED: 06/29/2015

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

W Number 00000010748

WO Code & Description: O10 RE-READ

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)902-7936

SERVICE ID: 1-519131008

ISSUE DATE: 04/19/2017

ACCOUNT NO: 1-48869ZD

PROCESS DATE: 04/19/2017

ROUTE NO: 1 READ SEQ: 00015

PROCESS TIME: 09:30 AM

ADDRESS: 48-869 MAUMEE

REQUESTED BY: ellen

METER NUMBER: 232146

ASSIGNED TO: CM

Comments:

RERREAD HIGH USAGE

INFORMATION FROM THE FIELD

OLD METER READING: 11400.00000 OLD METER #: 232146 REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

METER IS NOT SPINNING , HOUSE HAS GREEN LAWN. BLUE TAGGED HIGH USAGE

UTILITY NOTES: _____ PREVIOUS READ: 11400.00000 DATE: 10/11/2018

WORK DONE BY: _____ DATE COMPLETED: 04/19/2017

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000011332

WO Code & Description: O10 RE-READ

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ
 SERVICE ID: 1-519131008
 ACCOUNT NO: 1-48869ZD
 ROUTE NO: 1 READ SEQ: 00015
 ADDRESS: 48-869 MAUMEE
 METER NUMBER: 232146

PHONE NO.: (760)902-7936
 ISSUE DATE: 10/10/2017
 PROCESS DATE: 10/10/2017
 PROCESS TIME: 08:30 AM
 REQUESTED BY: ellen
 ASSIGNED TO: CM

Comments:

REREAD HIGH USAGE (345700) LEAVE TAG

INFORMATION FROM THE FIELD

OLD METER READING: 11400.00000 OLD METER #: 232146 REMOTE METER #: _____
 NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

READ IN EDIT CORRECT LEFT TAG REREAD 3458 (100CFT IN ONE DAY)

UTILITY NOTES: _____ PREVIOUS READ: 11400.00000 DATE: 10/11/2018

WORK DONE BY: _____ DATE COMPLETED: 10/10/2017

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000011394

WO Code & Description: 102 TURN METER ON

INFORMATION ASSIGNED BY OFFICE

NAME: <u>ZAIDA DIAZ</u>	PHONE NO.: <u>(760)902-7936</u>
SERVICE ID: <u>1-519131008</u>	ISSUE DATE: <u>10/18/2017</u>
ACCOUNT NO: <u>1-48869ZD</u>	PROCESS DATE: <u>10/18/2017</u>
ROUTE NO: <u>1</u> READ SEQ: <u>00015</u>	PROCESS TIME: <u>09:30 AM</u>
ADDRESS: <u>48-869 MAUMEE</u>	REQUESTED BY: <u>ellen</u>
METER NUMBER: <u>232146</u>	ASSIGNED TO: <u>CM</u>

Comments:

Restore service paid to zero balance \$343.60.

INFORMATION FROM THE FIELD

OLD METER READING: 11400.00000 OLD METER #: 232146 REMOTE METER #: _____
 NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

SERVICE RESTORED ZERO WATER

UTILITY NOTES: _____ PREVIOUS READ: 11400.00000 DATE: 10/11/2018

WORK DONE BY: _____ DATE COMPLETED: 10/18/2017

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000012164

WO Code & Description: O12 CHANGE OUT METER

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)902-7936

SERVICE ID: 1-519131008

ISSUE DATE: 07/23/2018

ACCOUNT NO: 1-48869ZD

PROCESS DATE: 07/23/2018

ROUTE NO: 1 READ SEQ: 00015

PROCESS TIME: 11:00 AM

ADDRESS: 48-869 MAUMEE

REQUESTED BY: CLAY

METER NUMBER: 232146

ASSIGNED TO: CM

Comments:

CHANGE OUT METER AND CUSTOMER VALVE

INFORMATION FROM THE FIELD

OLD METER READING: 11400.00000 OLD METER #: 232146 REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

OUT METER-113665-READ 367500 IN METER 232146-READ-0 NEW CUSTOMER VALVE

UTILITY NOTES: _____ PREVIOUS READ: 11400.00000 DATE: 10/11/2018

WORK DONE BY: _____ DATE COMPLETED: 07/25/2018

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

W. Number 000000012331

WO Code & Description: O10 RE-READ

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)902-7936

SERVICE ID: 1-519131008

ISSUE DATE: 09/11/2018

ACCOUNT NO: 1-48869ZD

PROCESS DATE: 09/11/2018

ROUTE NO: 1 READ SEQ: 00015

PROCESS TIME: 08:30 AM

ADDRESS: 48-869 MAUMEE

REQUESTED BY: ELLEN

METER NUMBER: 232146

ASSIGNED TO: CM

Comments:

REREAD EXTREME IS METER SPINNING (8100) LEAVE TAG

INFORMATION FROM THE FIELD

OLD METER READING: 11400.00000 OLD METER #: 232146 REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

READ CORRECT/ LEFT TAG/ METER SPINNING SLOWLY 1900-8200

UTILITY NOTES: _____ PREVIOUS READ: 11400.00000 DATE: 10/11/2018

WORK DONE BY: _____ DATE COMPLETED: 09/11/2018

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

Number 000000012419

WO Code & Description: O10 RE-READ

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)902-7936

SERVICE ID: 1-519131008

ISSUE DATE: 10/10/2018

ACCOUNT NO: 1-48869ZD

PROCESS DATE: 10/10/2018

ROUTE NO: 1 READ SEQ: 00015

PROCESS TIME: 03:00 PM

ADDRESS: 48-869 MAUMEE

REQUESTED BY: ellen

METER NUMBER: 232146

ASSIGNED TO: OFF

Comments:

CALL OWNER WITH READ 760-902-7936 DIAZ

INFORMATION FROM THE FIELD

OLD METER READING: 11400.00000 OLD METER #: 232146 REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

TRIED TO CALL BACK ON 10/10/2018 AND NO ANSWER READ 11400

UTILITY NOTES: _____ PREVIOUS READ: 11400.00000 DATE: 10/11/2018

WORK DONE BY: _____ DATE COMPLETED: 10/11/2018

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

CABAZON WATER DIST (002)

Customer Transaction Summary

Customer Information

Account No: 0174J
 ZAIDA DIAZ
 P.O. BOX 799
 CABAZON, CA 92230-

Location Information

Location No: 3-0330131
 51935 MAXINE AVE
 CABAZON, CA 92230

Date	Type	Read Date	Reading	Usage	Prior Balance	Transaction Amount	Balance
02/03/2015	Misc - RCF				336.22	50.00	386.22
02/03/2015	Payment				386.22	-386.22	0.00
02/26/2015	Charge	02/12/2015	2800	2800	0.00	96.70	96.70
03/23/2015	Penalty				96.70	9.67	106.37
03/23/2015	Interest				106.37	1.45	107.82
03/30/2015	Charge	03/16/2015	7100	4300	107.82	158.95	266.77
04/09/2015	Payment				266.77	-100.00	166.77
04/22/2015	Penalty				166.77	15.90	182.67
04/22/2015	Interest				182.67	2.38	185.05
04/30/2015	Charge	04/15/2015	9800	2700	185.05	92.55	277.60
05/01/2015	Misc - TAG				277.60	10.00	287.60
05/01/2015	Misc - TG2				287.60	10.00	297.60
05/11/2015	Payment				297.60	-100.00	197.60
05/22/2015	Penalty				197.60	9.26	206.86
05/22/2015	Interest				206.86	2.39	209.25
06/02/2015	Charge	05/14/2015	12100	2300	209.25	80.03	289.28
07/27/2015	Misc - RCF				289.28	50.00	339.28
10/15/2015	Misc - LPF				339.28	100.00	439.28
08/17/2017	Misc - INF				439.28	70.00	509.28
08/17/2017	Misc - NM				509.28	261.09	770.37
08/21/2017	Penalty				770.37	8.00	778.37
08/21/2017	Interest				778.37	3.59	781.96
08/22/2017	Adjustment				781.96	-11.59	770.37

W Number 00000011927

WO Code & Description: 053 ACTIVITY IN INACTIVE

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ
 SERVICE ID: 3-0330131
 ACCOUNT NO: 0174J
 ROUTE NO: 2 READ SEQ: 00061
 ADDRESS: 51935 MAXINE AVE
 METER NUMBER: _____

PHONE NO.: (760)577-0133
 ISSUE DATE: 05/03/2018
 PROCESS DATE: 05/03/2018
 PROCESS TIME: 10:00 AM
 REQUESTED BY: ellen
 ASSIGNED TO: DW

Comments:

CHECK FOR ILLEGAL ACTIVITY.. NEIGHBOR SAID GUY LIVING THERE IN TENT

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____
 NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

NO ILLEGAL ACTIVITY GUY LIVING IN TENT ON PROPERT.. METER HAS BEEN PULLED AND NEW BOX SPECIAL LOCK

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 05/03/2018

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000011157

WO Code & Description: 130 ACTIVITY IN INACTIVE

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)577-0133

SERVICE ID: 3-0330131

ISSUE DATE: 08/17/2017

ACCOUNT NO: 0174J

PROCESS DATE: 08/17/2017

ROUTE NO: 2 READ SEQ: 00061

PROCESS TIME: 10:30 AM

ADDRESS: 51935 MAXINE AVE

REQUESTED BY: ELLEN

METER NUMBER: _____

ASSIGNED TO: JD

Comments:

PULL METER (FANCY LOCK) AND APPLIED USAGE TO LIENED PROPERTY, PLUS INCIDENT FEE ...

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

METER PULLED PUT SECOND LIEN ON PROPERTY FOR THEFT AND INCIDENT FEE

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 08/22/2017

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000010105

WO Code & Description: 130 ACTIVITY IN INACTIVE

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ
 SERVICE ID: 3-0330131
 ACCOUNT NO: 0174J
 ROUTE NO: 2 READ SEQ: 00061
 ADDRESS: 51935 MAXINE AVE
 METER NUMBER: _____

PHONE NO.: (760)577-0133
 ISSUE DATE: 09/01/2016
 PROCESS DATE: 09/01/2016
 PROCESS TIME: 10:30 AM
 REQUESTED BY: ellen
 ASSIGNED TO: FLD

Comments:

Check for any illegal activity at this proerty problems in past. Should be locked off

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____
 NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

METER STILL LOCKED OFF NO SUSPICIOUS ACTIVITY, READ 12100

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 09/01/2016

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000009419

WO Code & Description: 130 ACTIVITY IN INACTIVE

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ
 SERVICE ID: 3-0330131
 ACCOUNT NO: 0174J
 ROUTE NO: 2 READ SEQ: 00061
 ADDRESS: 51935 MAXINE AVE
 METER NUMBER: _____

PHONE NO.: (760)577-0133
 ISSUE DATE: 11/18/2015
 PROCESS DATE: 11/18/2015
 PROCESS TIME: 09:30 AM
 REQUESTED BY: _____
 ASSIGNED TO: _____

Comments:

Customer came and said that some one is stilling water, Is there a hose hooked up to this house ?

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____
 NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

CALVIN CHECKED HOSE WAS TO LINCON ON DATE POLICE REPORT ON THIS, HIGH USAGE

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 12/07/2015

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000009239

WO Code & Description: 130 ACTIVITY IN INACTIVE

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)577-0133

SERVICE ID: 3-0330131

ISSUE DATE: 09/09/2015

ACCOUNT NO: 0174J

PROCESS DATE: 09/09/2015

ROUTE NO: 2 READ SEQ: 00061

PROCESS TIME: 12:30 PM

ADDRESS: 51935 MAXINE AVE

REQUESTED BY: ellen

METER NUMBER: _____

ASSIGNED TO: FLD

Comments:

Check for activity

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

METER STILL OCKED OFF, OWNER CALLED 9/10/2015 AND IS PAING FULL BALANCE ON 9/14/2015 FOR TURN ON

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 09/10/2015

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number: 00000008393

WO Code & Description: O90 INSTALL NEW SERVICE

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)577-0133

SERVICE ID: 3-0330131

ISSUE DATE: 10/21/2014

ACCOUNT NO: 0174J

PROCESS DATE: 10/21/2014

ROUTE NO: 2 READ SEQ: 00061

PROCESS TIME: 11:00 AM

ADDRESS: 51935 MAXINE AVE

REQUESTED BY: calvin

METER NUMBER: _____

ASSIGNED TO: JD

Comments:

install new service

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

METER PULLED AND LOCKED OFF.

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 10/30/2014

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000008165

WO Code & Description: 130 ACTIVITY IN INACTIVE

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)577-0133

SERVICE ID: 3-0330131

ISSUE DATE: 08/13/2014

ACCOUNT NO: 0174J

PROCESS DATE: 08/13/2014

ROUTE NO: 2 READ SEQ: 00061

PROCESS TIME: 09:00 AM

ADDRESS: 51935 MAXINE AVE

REQUESTED BY: _____

METER NUMBER: _____

ASSIGNED TO: _____

Comments:

CHECK IF STILL LOCKED OFF

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

STILL OFF AND LOCKED

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 08/13/2014

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000008665

WO Code & Description: 003 RECONNECTION FEE--REG

INFORMATION ASSIGNED BY OFFICE

NAME: <u>ZAIDA DIAZ</u>	PHONE NO.: <u>(760)577-0133</u>
SERVICE ID: <u>3-0330131</u>	ISSUE DATE: <u>02/03/2015</u>
ACCOUNT NO: <u>0174J</u>	PROCESS DATE: <u>02/03/2015</u>
ROUTE NO: <u>2</u> READ SEQ: <u>00061</u>	PROCESS TIME: <u>02:00 PM</u>
ADDRESS: <u>51935 MAXINE AVE</u>	REQUESTED BY: <u>EL</u>
METER NUMBER: _____	ASSIGNED TO: <u>JD</u>

Comments:

Reconnect meter. Customer paid account to zero.

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____
 NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

meter change out out meter -77353-452300-in meter 231883-0

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 02/12/2015

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000008904

WO Code & Description: O53 ACTIVITY IN INACTIVE

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ
 SERVICE ID: 3-0330131
 ACCOUNT NO: 0174J
 ROUTE NO: 2 READ SEQ: 00061
 ADDRESS: 51935 MAXINE AVE
 METER NUMBER: _____

PHONE NO.: (760)577-0133
 ISSUE DATE: 05/20/2015
 PROCESS DATE: 05/20/2015
 PROCESS TIME: 01:00 PM
 REQUESTED BY: ELLEN
 ASSIGNED TO: FLD

Comments:

MAKE SURE STILL LOCKED OFF

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____
 NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

Still locked off, people still there. Send intent to lien and watch for activity.

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 05/28/2015

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000008932

WO Code & Description: 130 ACTIVITY IN INACTIVE

INFORMATION ASSIGNED BY OFFICE

NAME: <u>ZAIDA DIAZ</u>	PHONE NO.: <u>(760)577-0133</u>
SERVICE ID: <u>3-0330131</u>	ISSUE DATE: <u>05/28/2015</u>
ACCOUNT NO: <u>0174J</u>	PROCESS DATE: <u>05/28/2015</u>
ROUTE NO: <u>2</u> READ SEQ: <u>00061</u>	PROCESS TIME: <u>03:00 PM</u>
ADDRESS: <u>51935 MAXINE AVE</u>	REQUESTED BY: <u>Ellen</u>
METER NUMBER: _____	ASSIGNED TO: <u>FLD</u>

Comments:

Check for activity in this meter or the one in the same box.

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____
 NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

Hocked up illegally into neighbor meter. Locking off and capping. Charge for Doo's and lien

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017
 WORK DONE BY: _____ DATE COMPLETED: 06/01/2015

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Outside Vendor Charges				
Vendor	PO Number	Job Date	Amount	
Total Vendor Charges				

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000008936

WO Code & Description: 130 ACTIVITY IN INACTIVE

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)577-0133

SERVICE ID: 3-0330131

ISSUE DATE: 06/01/2015

ACCOUNT NO: 0174J

PROCESS DATE: 06/01/2015

ROUTE NO: 2 READ SEQ: 00061

PROCESS TIME: 09:30 AM

ADDRESS: 51935 MAXINE AVE

REQUESTED BY: calvin

METER NUMBER: _____

ASSIGNED TO: JD

Comments:

Ileal activity on shut off pull meter and cap main, lien property and add bill

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

METER PULLED INTENT LETTER WITH WORK ORDER FEES SENT TO OWNER

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 07/06/2015

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

CABAZON WATER DIST (002)

Work Order

WO Number 00000008956

WO Code & Description: 130 ACTIVITY IN INACTIVE

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)577-0133

SERVICE ID: 3-0330131

ISSUE DATE: 06/11/2015

ACCOUNT NO: 0174J

PROCESS DATE: 06/11/2015

ROUTE NO: 2 READ SEQ: 00061

PROCESS TIME: 08:30 AM

ADDRESS: 51935 MAXINE AVE

REQUESTED BY: ellen

METER NUMBER: _____

ASSIGNED TO: FLD

Comments:

CHECK IF LOCKED GET READ

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

STILL LOCKED OFF

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 06/11/2015

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000008098

WO Code & Description: 130 ACTIVITY IN INACTIVE

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)577-0133

SERVICE ID: 3-0330131

ISSUE DATE: 07/29/2014

ACCOUNT NO: 0174J

PROCESS DATE: 07/29/2014

ROUTE NO: 2 READ SEQ: 00061

PROCESS TIME: 01:00 PM

ADDRESS: 51935 MAXINE AVE

REQUESTED BY: _____

METER NUMBER: _____

ASSIGNED TO: _____

Comments:

Check if meter is on or foo. If on turn off.

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

Meter off house looks vacant. Send intent lettter,

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 07/29/2014

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Vendor	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000008010

WO Code & Description: 053 ACTIVITY IN INACTIVE

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)577-0133

SERVICE ID: 3-0330131

ISSUE DATE: 07/09/2014

ACCOUNT NO: 0174J

PROCESS DATE: 07/09/2014

ROUTE NO: 2 READ SEQ: 00061

PROCESS TIME: 09:00 AM

ADDRESS: 51935 MAXINE AVE

REQUESTED BY: ELLEN

METER NUMBER: _____

ASSIGNED TO: FLD

Comments:

MAKE SUER STILL LOCKED AND OFF.

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

STILL LOCKED OFF.

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 07/10/2014

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Outside Vendor Charges			
Description	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

Work Order

WO Number 000000007918

WO Code & Description: 01 RE-READ METER

INFORMATION ASSIGNED BY OFFICE

NAME: ZAIDA DIAZ

PHONE NO.: (760)577-0133

SERVICE ID: 3-0330131

ISSUE DATE: 06/19/2014

ACCOUNT NO: 0174J

PROCESS DATE: 06/19/2014

ROUTE NO: 2 READ SEQ: 00061

PROCESS TIME: 04:30 PM

ADDRESS: 51935 MAXINE AVE

REQUESTED BY: _____

METER NUMBER: _____

ASSIGNED TO: _____

Comments:

Reread meter. Reading high.

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____

NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

READ CORRECT

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 06/19/2014

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Outside Vendor Charges			
Description	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	

WO Number 00000007650

WO Code & Description: O32 TURN ON WATER

INFORMATION ASSIGNED BY OFFICE

NAME: <u>ZAIDA DIAZ</u>	PHONE NO.: <u>(760)577-0133</u>
SERVICE ID: <u>3-0330131</u>	ISSUE DATE: <u>02/25/2014</u>
ACCOUNT NO: <u>0174J</u>	PROCESS DATE: <u>02/25/2014</u>
ROUTE NO: <u>2</u> READ SEQ: <u>00061</u>	PROCESS TIME: <u>11:30 AM</u>
ADDRESS: <u>51935 MAXINE AVE</u>	REQUESTED BY: _____
METER NUMBER: _____	ASSIGNED TO: _____

Comments:

Turn water on customer paid in full. shut off

INFORMATION FROM THE FIELD

OLD METER READING: 12100.00000 OLD METER #: _____ REMOTE METER #: _____
 NEW METER READING: _____ NEW METER #: _____ SEAL #: _____

Comments:

SERVICE RESTORED. READ 444500. CUSTOMER PAID IN FULL.

UTILITY NOTES: METER PULLED SPECIAL LOCK PREVIOUS READ: 12100.00000 DATE: 07/12/2017

WORK DONE BY: _____ DATE COMPLETED: 02/25/2014

Labor Charges			
Position	Rate	Hours	Amount
Total Labor Charges			

Equipment Charges			
Description	Rate	Hours	Amount
Total Equipment Charges			

Material Charges				
Part #	Item	Qty.	Unit Price	Total
Total Material Charges				

Outside Vendor Charges			
Description	PO Number	Job Date	Amount
Total Vendor Charges			

Charge Summary	
Labor Charges	
Equipment Charges	
Material Charges	
Vendor Charges	
Total	